

COUNTRYSIDE COMMUNITY CLUB ASSOCIATION

BOARD OF DIRECTORS MEETING MINUTES

Date: May 19, 2020

Time: 7:00PM

Location: CCCA Recreation Room

CALL TO ORDER:

Dan Ligocki, President
Duane Wilson, Vice President
Marc Nover, Treasurer (Absent)
John Galvin - Secretary
Jordan Mullaney- Director
Holly King, General Manager
Alice Lyle, General Manager Asst.

CCCA Staff:

APPROVAL OF MINUTES:

The Board reviewed the minutes from the March 10, 2020 meeting. John Galvin made a motion to approve the minutes as submitted, was seconded by Jordan Mullaney, and unanimously approved by the Board.

TREASURER'S REPORT:

The Treasurer's Report for March & April 2020 was submitted and reviewed by the Board. YTD income was \$153,242.73, YTD expenses were \$93,242.62 thru April 30, 2020. Delinquency were \$68,897.35 thru April 30, 2020. A motion was made by Duane Wilson to approve the treasurer report as submitted, was seconded by John Galvin, and unanimously approved by the Board.

MANAGEMENT REPORT:

- ✓ The delinquent status report from PB&J was reviewed 6 accounts were turned over to PB&J for collections.
- ✓ Club hours were changed to summer hours. Pool & Fitness Center reopened with restrictions on Friday May 15th. New waiver & notices were posted.
- ✓ Alice Lyle retired on April 3rd, Holly King started on April 6th, Doug resigned on April 30th. The office staff all returned with the exception of Jason. The lifeguards will be returning the end of May beginning of June.
- ✓ The Palm Tree in the pool area was removed.
- ✓ The Solar lights at the entrance were replaced & one was vandalized within 3 days.
- ✓ Enforcement inspection was performed on April 23, with 45 letters being sent out.
- ✓ We had 3 new homeowner's in April.
- ✓ The staff started collecting emails from owners for electronic newsletters & statements.
- ✓ Collections policy was reviewed, discussion ensued. Revisions will be updated for the board signature.
- ✓ 3 homeowners requested to have late fees waived for the months they made payments. One of the owners was present, discussion ensued. (A motion was made by Duane Wilson to waive the late fees on all 3 accounts as submitted, was seconded by John Galvin, and unanimously approved by the Board).

UNFINISHED BUSINESS:

- a) Pool fence Repairs: 3 posts need to be repaired, Board approved having the posts repaired at this time, with looking into having the sections replaced next year.

- b) Playground Shade Replacement: The Board reviewed both bids the shade is not repairable. A motion was made by John Galvin to accept the bid from American Play Systems for \$3637.05, was seconded by Jordan Mullaney, and unanimously approved by the Board.
- c) Sign Lighting @ Entrance: Duane Wilson to reach out to an electrician he has worked with and will have him contact the office to submit a bid. This item was tabled until bid can be obtained for options.

NEW BUSINESS:

- a) Reopening Amenities:
 - a. Pool – 30 people, 2 hour limit, closes by 7:30 daily.
 - b. Fitness – 2 people, 1 hour limit, wipes distributed to each person.
- b) Dues Stimulus Request- Expenses for March & April 2020 were reviewed & compared difference of only \$365. March & April 2020 were compared to March & April 2019 with a difference of \$2500. A stimulus of \$42 would be \$31,290, \$10 would be \$7450. Discussion ensued, the Board will be holding off on issuing a reduction at this time as the expenses do not favor a reduction and will review in another 2 months.
- c) Rec Room Reopening – Discussion ensued pertaining cleaning, enforcing 6 feet distancing, max number would be 20 people if the 25% current procedures are followed. Decision was made to hold off reopening the Rec room for party reservations thru the end of June. The Rec room will only be available for Board Meetings.
- d) BBQ Wall Repairs – Estimate was obtained from A&B Stucco; \$1500 repair & stucco patch to match, \$850 to repair & repaint. A motion was made by John Galvin to accept the bid from A&B Stucco in the amount of \$1500 for the wall repairs, was seconded by Jordan Mullaney and unanimously approved by the Board.
- e) Fitness Center: Discussion ensued about expanding the current fitness center, the Board requested the manager to obtain information on expanding the fitness center into the racquetball court #2 so the equipment can be spread out to accommodate the current 6 feet distancing which will allow more than 2 people to utilize the fitness center at one time.

MEMBER COMMENTS:

There were no member present

SET DATE FOR NEXT MEETING:

June 9, 2020 at 7:00 pm
CCCA recreation room.

ADJOURNMENT:

7:50 PM

Submitted by

Holly King

General Manager CCCA