

COUNTRYSIDE COMMUNITY CLUB ASSOCIATION

BOARD OF DIRECTORS MEETING MINUTES

Date: August 119, 2020

Time: 7:00 PM

Location: CCCA Recreation Room

CALL TO ORDER:

Dan Ligocki, President
Duane Wilson, Vice President
Jordan Mullaney, Director
Holly King, General Manager

CCCA Staff:

APPROVAL OF MINUTES:

The Board reviewed the minutes from the June 9, 2020 meeting (no quorum present for the July 14, 2020 Board Meeting), Jordan Mullaney made a motion to approve the minutes as submitted, was seconded by Duane Wilson, and unanimously approved by the Board.

TREASURER'S REPORT:

June income was \$798 less than budgeted, expenses were \$1153 more than budgeted: High water bill over budget. July income was \$3021 more than budgeted, expenses were \$22,124 more than budgeted. High water bill over budget, payroll over budget due to 3 payrolls in July budget only reflects 2 payrolls. Delinquency as of July was \$66,378.98 a motion was made by Duane Wilson to approve the treasurer report as submitted, was seconded by Jordan Mullaney, and unanimously approved by the Board.

MANAGEMENT REPORT:

- ✓ The delinquent status report from PB&J was reviewed there were no accounts turned over to PB&J for collections. No certified letters have been provided by the bookkeeper unknown if any were sent out in June or July.
- ✓ Enforcement inspection was performed on June 4th, June 25 & July 16th.
- ✓ We had 4 new homeowners 11 new homeowner's in July.
- ✓ AZ Health was unable to repair the elliptical due to the parts are no longer available.
- ✓ A light in the pool was replaced by 1st Choice.
- ✓ Backyard Boulders performed an inspection of the pool deck & determined it was still within warranty & will be scheduling to have the pool deck repaired.
- ✓ We had 2 separate incidents of vandalism over the weekend of June 13th & 14th.
- ✓ Sprinkler heads were repaired & replaced in June by Complete Landscape due to vandalism.
- ✓ Control Assembly for the irrigation was replaced in June by Complete Landscape.
- ✓ Bid was obtain to replace lights that are out in the parking lot & the tennis courts.
- ✓ Monthly newsletter was emailed out to 365 residents.
- ✓ Lifeguard are all returning back to school we will be going to weekends only thru Monday September 7th after which time the lifeguards will be done for the season.

UNFINISHED BUSINESS:

- A. Bids were obtained for solar lights, at this time the Board has decided to hold off on replacing the vandalized lights as we still have one light that is working & is lighting up the sign at night.
- B. The Boards reviewed the Stimulus spreadsheet comparing the expenses from March thru July of 2019 & March thru July of 2020. With the club restrictions in place due to the COVID

closures the expenses for 2020 were \$7,920.52 less than in 2019. The expenses for 2020 were not sufficient to warrant a stimulus refund or credit at this time.

- C. Backyard Boulders provided a proposal for the pool deck repairs at no cost to the Association as the work performed in 2019 was still covered under warranty. A proposal to top coat the areas of the pool deck that is not under warranty was provided to be completed at the same time as the warranty work. A motion was made by Duane Wilson to approve proposal in the amount of \$6039 as submitted, was seconded by Jordan Mullaney, and unanimously approved by the Board.
- D. Fitness Center Improvements; The Board decided to obtain bid for improvements to include a new relocated door instead of an arc way in the concrete wall of the rooms. Management to obtain bids for the Boards review.

NEW BUSINESS:

- A. Elliptical replacement – Several options were provided to the Board for approval. A motion was made by Duane Wilson to approve \$3200 for the purchase of new Elliptical Equipment for the Fitness Center, was seconded by Jordan Mullaney, and unanimously approved by the Board.
- B. The Board reviewed the 90 day performance of Holly King as the new General Manager. Jordan Mullaney made a motion to approve increase in authorization for Holly King as General Manager as submitted, was seconded by Duane Wilson, and unanimously approved by the Board.
- C. The July Proposal for reinvesting funds that are in the Money Market from CD's that matured in June from Edwards Jones was reviewed, Jordan Mullaney made a motion to approve reinvesting of \$40,000 as submitted by Joe Dylewski, was seconded by Duane Wilson, and unanimously approved by the Board.
- D. Proposal for Light Repairs – Board approval not required as the cost falls within the newly approved General Manager authorizations.
- E. Homeowner Requests were reviewed – A motion was made by Duane Wilson to waive the late fees for the two owners as requested, as seconded by Jordan Mullaney, and unanimously approved by the Board. After discussion, the Board denied waiving of fines as requested by an owner.

MEMBER COMMENTS:

There were no member present

SET DATE FOR NEXT MEETING:

September 8, 2020 at 7:00 pm
CCCA recreation room.

ADJOURMENT:

8:06 PM

Submitted by

Holly King

General Manager CCCA