

**COUNTRYSIDE COMMUNITY CLUB ASSOCIATION**  
**BOARD OF DIRECTORS MEETING MINUTES**

Date: December 12, 2022

Time: 7:04 PM

Location: CCCA Recreation Room

**CALL TO ORDER:**

Dan Ligocki, President (absent)  
John Glavin, Secretary

Duane Wilson, Vice President  
Jordan Mullaney, Director (absent)

Marc Nover, Treasurer  
Holly King, General Manager

**APPROVAL OF MINUTES:**

The Board reviewed the minutes from the October 11, 2022, Board Meeting, Duane Wilson made a motion to approve the minutes as submitted, was seconded by Marc Nover and unanimously approved by the Board.

**MEMBER COMMENTS:**

- None

**EDWARDS JONES QUARTERLY REPORT:**

Joe Dylewski with Edwards Jones review the investment account with the Board. Mr. Dylewski stated the market is still currently up & down as it has been all year. Mr. Dylewski discussed the 3 CD's that will be maturing in 2023. The Board approved purchasing a \$35,000 6-month CD to be funded from the Edwards Jones Money Market Account and rolling over the maturing \$50,000 CD maturing in January to an 18-month CD at 4.75%.

**TREASURER'S REPORT:**

November's financials were reviewed; Currently there is \$746,820.34 in the bank accounts. November income was \$30,684.89, expenses were \$27,679.86 Delinquencies were \$19,450.12. YTD income is \$408,516.91 expenses are \$364,697.09. A motion was made by Duane Wilson to approve the treasurer report as submitted, was seconded by Marc Nover, and unanimously approved by the Board.

**MANAGEMENT REPORT:**

- ✓ The delinquent status report from Brown Law Group was reviewed, 2 accounts were sent to collections in November.
- ✓ Enforcement inspections were performed on October 25<sup>th</sup> & November 22<sup>nd</sup>.
- ✓ We had 6 new homeowners in October & 3 in November.
- ✓ New vanity cabinets were installed in both restrooms.
- ✓ Complete Landscape replaced the irrigation line to the oleanders on 11/18/22.
- ✓ Complete Landscape repaired the irrigation line & replaced emitters to trees in the park on 11/10/22.
- ✓ Request for tree thru TEP is still pending.
- ✓ New desk was purchased for the office.
- ✓ Pima County held voting in the rec room on 11/9/22, over 1800 people voted in person &/or dropped of ballots.
- ✓ Quote was received from Complete Landscape to remove the 5 dead trees.
- ✓ 2023 Annual Meeting notices were emailed & mailed out on 12/5/22.
- ✓ 9 new tables were purchased for the rec room.

**UNFINISHED BUSINESS:**

- A. Annual Meeting Update – No additional candidates came forward, the ballots & information was mailed to homeowner on 12/5/22 with 3 Board positions available.
- B. Recoating Courts Update – Was able to locate the coating material thru Dunn Edwards, waiting on quote per gallon. Will save money purchasing locally & not having to pay for shipping.

**NEW BUSINESS:**

- A. Complete Landscape Performance Issues –Holly King reported have been having issues with Complete Landscape since June 2022. Took 5 months to obtain a bid to remove dead trees, was not notified that the water was shut off to the trees which caused the trees to die. The water was shut off to the oleanders requested repairs 5 times before we received a quote. Was shorted over 54-man hours over the summer, several attempts were made for assistance. Communication has been extremely difficult, the on-site crew's performance is fine however

having to deal with 3 other people to get additional work performed is difficult. The only way anything is getting resolved is if I contact the secretary in the office.

- B.** Landscape Irrigation Bids (2) – Received 2 bids from Complete to repair the power to the controller for \$2,405 & irrigation repairs in the front of the office area for \$2,975. Both quotes seem to be extremely high. Was not even aware the power was not working to the controller at the oleanders. Board did not approve the bids.
- C.** Landscape Company Bids – Obtained 6 bids for monthly landscape service ranging from \$3250 to 1800 a month. Bid were discussed, A motion was made by Marc Nover to terminate Complete Landscaping & go with JA&A Landscaping was seconded by John Glavin and unanimously approved by the Board.
- D.** Bids & Proposals 2023- Discussion was held on obtaining quotes for improvements in 2023 for pool deck resurfacing, wading pool resurfacing, parking lot resurfacing, irrigation line repairs, & tree replacements.

**SET DATE FOR NEXT MEETING:**

January 10, 2022, at 7:00 pm  
CCCA recreation room.

**ADJOURNMENT: 7:46 PM**  
**Submitted by Holly King**  
**General Manager CCCA**